

# SENNEN PARISH COUNCIL

Chairman: Councillor Colin McClary  
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3 September 2021

## MINUTES OF THE ORDINARY MEETING OF SENNEN PARISH COUNCIL HELD IN CHURCHTOWN VILLAGE HALL ON FRIDAY 3 SEPTEMBER 2021 AT 7.00pm

### PRESENT

Councillors Mr C McClary (Chair), Mrs R Puddiphatt (Vice Chair), Mrs S Bevan, Professor M Brown, Mrs A Burt, Mrs N Gorvin, Mrs K Hann, Mrs S Rowe, Mrs K Shannon.

### ALSO PRESENT

No members of the public were present.

**Actions:**

22-70	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Councillor Mr Brian Clemens.	
22-71	<b>DECLARATIONS OF INTEREST</b> <ul style="list-style-type: none"> <li>- Cllr. Shannon declared an interest in any discussions regarding the public toilets</li> <li>- Cllr. Shannon declared an interest in Planning Applications PA21/06755 and PA19/10020</li> <li>- Cllr McClary declared an interest in Planning Application PA19/10020</li> <li>- Cllr. Rowe declared an interest in Planning Application PA21/04048</li> </ul>	
22-72	<b>DISPENSATION APPLICATIONS</b> In advance of the meeting Councillor Shannon requested special dispensation by way of formal written request to be present during any discussions relating to the public toilets and Planning applications PA21/06755 and PA19/10020 for the purpose of recording meeting minutes in her capacity as Acting Clerk. <b>It was resolved</b> that Cllr. Shannon should remain in the meeting for the purpose of recording minutes for these items.	
22-73	<b>INFORMATION AND COMMENTS FROM THE PUBLIC</b> No members of the public were present.	
22-74	<b>MINUTES OF THE PREVIOUS MEETING</b> The minutes of the previous meetings held on 2 July 2021 and the EGM of 26 July 2021 having been circulated by Cllr. Shannon, <b>it was resolved</b> that they should be signed as a true and correct record and published.	<b>SB</b>
22-75	<b>To elect OFFICERS / REPRESENTATIVES</b> Following Councillor Angove's resignation, <b>it was resolved</b> that: <ul style="list-style-type: none"> <li>- Cllr. Gorvin will assume the role of Footpaths Officer and Cllr. Burt will also become a representative for Footpaths alongside Cllrs. Brown and Rowe.</li> <li>- Cllr. Sue Rowe will assume the role of representative to the Burial Sub-Committee alongside the Chairman, Cllrs. Brown and Puddiphatt.</li> </ul> <p>It was noted that one of the proposed priorities of the Finance and Governance Committee is to establish the remit of the Burial Committee.</p>	

<p>22-76</p>	<p><b>PLANNING</b></p> <p><b>Applications Considered:</b></p> <ul style="list-style-type: none"> <li>● <b>PA21/06755 – Ms Nicki Haigh: Bos Heulek, Trembrase, Sennen, TR19 7BN.</b> Construction of dwelling with associated works with variation of condition 2 of Decision PA15/11048 dated 19/01/2016</li> </ul> <p><b>It was resolved to SUPPORT</b> the application.</p> <ul style="list-style-type: none"> <li>● <b>PA21/04048 - Mr Peter Jackson: Land Adj Chy Morva, Mayon Green Crescent, Sennen, TR19 7BS.</b> New build 3-bedroom, 2 storey detached house with garage and proposed new driveway</li> </ul> <p><b>It was resolved to SUPPORT</b> the application and the following response be provided to Cornwall Council Planning: <i>Sennen Parish Council supports the application given that the proposed development doesn't break the existing line of the cul de sac and encroach into the landscape. Given the basic information provided, we recommend that datum levels should be checked for accuracy and a groundwater assessment undertaken and appropriate measures put in place to ensure to guard against the proposed development causing groundwater flooding issues in the surrounding area.</i></p> <ul style="list-style-type: none"> <li>● <b>PA19/10020 – Mr Peter Maitland: Land South of Rosevear, Trembrase, Sennen, TR19 7BN</b> - Erection of 3 Dwellings</li> </ul> <p><b>It was resolved to STRONGLY OBJECT</b> to the application and the following response be provided to Cornwall Council Planning: <i>Sennen Parish Council strongly objects to the proposed development (as the Parish Council has done to two previous planning applications on this site). The whole site is subject to a Tree Protection Order which the Parish Council remains supportive of, and the site is identified as being of importance to the Landscape Character of Sennen. The whole tree site provides the natural break between Eleni Close, Trembrase and the rural countryside and these proposals remove that "green break." We remain concerned about potential flooding and the whole site remains an important, unique wildlife habitat in an area which is deprived of woodland and shrub habitat.</i></p> <p><b>Planning Decisions &amp; Appeals:</b></p> <ul style="list-style-type: none"> <li>● PA21/04062 – Mr Michael Lugg. Renovation of a derelict dwelling and construction of replacement extension – Derelict Building adj. Escalls Cottage, Escalls Cliff, Sennen – <b>APPROVED WITH CONDITIONS</b></li> <li>● PA21/05599 – Mr and Mrs Barker – Rear lean-to porch – Polmarth, Mayon Green, Sennen - <b>APPROVED WITH CONDITIONS</b></li> <li>● PA21/05606 – Mrs Christine Andrew – Rear lean-to porch – Polteggan, Mayon Green, Sennen - <b>APPROVED WITH CONDITIONS</b></li> <li>● PA21/04559 – Mr and Mrs Barker – Removal of conservatory and replacement with single storey extension, terrace and sunken patio area - Gwella, Mayon Green, Sennen - <b>APPROVED WITH CONDITIONS</b></li> <li>● PA21/03696 – Mr and Mrs Duncan Raynor – Residential dwelling with detached garage - Land NE of Bosvine, Sennen – <b>REFUSED</b></li> <li>● PA21/05030 – Mr David Robinson – Demolition of existing bungalow and garage and replacement with dormer bungalow and side extension – Innisfree, Sunny Corner Lane, Sennen – <b>APPROVED WITH CONDITIONS</b></li> </ul>	
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	<p><b>Correspondence and other matters</b></p> <p>Correspondence received from a constituent raising an objection to PA19/10020 was acknowledged as having been distributed to Councillors in advance of the meeting for consideration.</p> <p><b>Neighbourhood Development Plan</b></p> <p>Cllr. Brown provided a report on behalf of the NDP Steering Group:</p> <ul style="list-style-type: none"> <li>- The NDP Steering Group has not been able to reconvene as it has been awaiting data from Cornwall Council.</li> <li>- Official approval of the revised draft questionnaire was received by Cornwall Council on 1 September 2021, and it is ready for distribution; the NDP Steering Group will agree how best to facilitate delivery to Parishioners.</li> <li>- Work on the Local Housing Needs Assessment has so far been based on 2011 census data as Cornwall Council has not yet published the 2021 census data. The 2011 census showed 560 households in the Parish and 921 people (70% of households were residential occupancy). The 2021 estimate is between 599 and 623 households in the Parish.</li> </ul> <p>The Cornwall Homechoice report on affordable housing needs of 5 July 2021 points to a need for 39 affordable households in the Parish, 14 of which are for the demographic group of over 55-year-olds.</p> <ul style="list-style-type: none"> <li>- The NDP Steering Group recommend that the most expedient way to undertake a Landscape Character Assessment (“LCA”) is to instruct Cornwall Council Landscape Architect, Kath Statham, to provide an evening of training to the NDP Steering Group and local volunteers to provide them with the skills to gather data that can be incorporated into the Landscape Character Assessment. The cost of this training session is £200 (based on an evening of training at £75 per hour). The Landscape Partnership would then pull together the LCA at no charge and any formal advice from Kath Statham would be free.</li> </ul> <p>Other options available are (i) for Kath Statham to undertake the whole LCA at a cost of £2,000 - £3,000 and (ii) for the Landscape Partnership to provide the training and complete the LCA at no cost but, as they are already assisting several other Parishes, they would not be able to assist for some time.</p> <p>No objection to this recommended course of action was raised by Councillors and the NDP Steering Group will move forward and apply for a Localism Grant.</p>	
<p>22-77</p>	<p><b>COMMUNITY ASSETS</b></p> <p>A copy of the accounts for the period 1 April 2020 to 31 March 2021 was received on 13 July from Chris Andrew, Treasurer, Sennen Community Association. These accounts will be submitted to the Charity Commission having been verified by an independent auditor.</p> <p><b>It was resolved</b> to formally approve the accounts and the Acting Clerk will confirm this in writing to the Treasurer.</p> <p><b>It was resolved</b> that Cllr. Gorvin be appointed as representative to the Sennen Community Association.</p> <p>It was agreed that it is important to clarify Parish Council’s position in respect of the Community Centre legally as a matter of urgency.</p> <p>It was agreed that there is an urgent need to establish what the Parish Council Assets are and that this will be raised in the report by the Finance &amp; Governance Working Group.</p>	<p>KS</p>

	<p><b>ACTION:</b> Cllr. Gorvin will:</p> <ul style="list-style-type: none"> <li>- Contact the Management Committee and communicate Parish Council's desire to work with them and support them going forward.</li> <li>- Endeavour to ascertain what the Management Committee believes the role and liability of the Parish Council to be in the first instance and, in the absence of documentation available to the Parish Council, request copies of all and any such documentation on file.</li> <li>- Report findings back to full Council at the next ordinary meeting.</li> </ul>	NG
22-78	<p><b>REPORT FROM DIVISIONAL MEMBER</b></p> <p>In the absence of Cllr. Clemens, concerns regarding parking in Sennen Cove and a request for an update on when the parking restrictions will be put in place will be made at the next Network Development Panel meeting.</p>	KS
22-79	<p><b>FINANCE &amp; GOVERNANCE</b></p> <p>A review of the limited documentation made available to the Finance &amp; Governance Working Group ("FGWG") has highlighted that the Parish Council does not currently have systems in place that meet basic legal requirements. Work has been done during July and August to rectify this and the FGWG is of the opinion that a Finance &amp; Governance Committee should be formed, meeting quarterly at a maximum to enable continued due diligence.</p> <p><b>It was resolved</b> to form a Finance &amp; Governance Committee consisting of the existing working group members; Cllrs. Burt, Hann, Puddiphatt, Rowe and Shannon. <b>It was resolved</b> to adopt the Finance &amp; Governance Committee Terms of Reference circulated in advance of the meeting.</p> <p><b>FGWG report:</b></p> <ul style="list-style-type: none"> <li>- No policies and procedures appear to be in place and the following basic policies required for the legal functioning of the Parish Council have been drafted: <ul style="list-style-type: none"> <li>▪ Council Standing Orders (agreed and adopted)</li> <li>▪ Finance Committee Terms of Reference (agreed and adopted)</li> <li>▪ Financial Regulations (draft)</li> <li>▪ Equal Opportunities Policy (draft)</li> <li>▪ Code of Practice for Handling Complaints (draft)</li> <li>▪ Privacy Notice (draft)</li> </ul> </li> <li>- <b>It was resolved</b> to adopt the four draft policies and publish them.</li> <li>- A parish mobile iPhone has been sourced and set up on a pay as you go basis with <i>GiffGaff</i>. The contact details have been updated on the public toilets, website and in change of details communications with partners. The number is 07719 399 685 and will be held by the Parish Clerk.</li> <li>- Bank Account: bank mandate forms are ready for signature with the Chairman and Vice Chair as bank signatories, following Councillor Angove's resignation. It is proposed that the Council agrees to two further Councillors as extra signatories. The process to ensure the new clerk's access to the account is in hand.</li> <li>- The acting clerks have reviewed the limited documentation provided by the former Clerk and are working to ascertain the whereabouts of missing information. A number of suppliers and partners have been contacted and advised of the change of contact details, and more recently provided with new clerk details.</li> <li>- At present, the toilets are being supplied with water and electricity with an outstanding liability; there is a clear need to ascertain quickly what assets the Parish Council has, and it</li> </ul>	

	<p>is proposed that a full asset audit be undertaken by the Finance &amp; Governance Committee asap to ensure adequate insurance cover is in place.</p> <ul style="list-style-type: none"> <li>- A lot of work has been put into building the shared document drive which all councillors are encouraged to familiarise themselves with and use. The hard drive documents from the outgoing clerk have been uploaded and the paper minutes and relevant paperwork received scanned. A shared drive 'map' will be circulated to all councillors in coming days, this will be done with the new clerk as part of her induction with clear instructions for best practice and use of the shared drive.</li> <li>- The Database and address book is being populated and councillors are encouraged to look there for contacts and/or to add relevant details of other contacts. The database also has a sheet listing agreed responsibilities - this will be of use for the new clerk for day to day working and for councillors to check if they need to collaborate/pass on information.</li> <li>- Thanks was extended to the Acting Clerks, Cllrs. Hann and Shannon, who have put in a great deal of work to ensure that the Parish has been very well managed in this interim period and to set up a comprehensive handover and induction process for the new clerk.</li> <li>- New priorities for the Committee and Clerk have been identified by the FGWG and feedback will be provided at the October meeting regarding timescales for these priorities: <ul style="list-style-type: none"> <li>▪ Establish and resolve outstanding utility liabilities</li> <li>▪ Commission works to resolve emergency issues at toilets</li> <li>▪ Review assets and insurances</li> <li>▪ Review in year expenditure and prepare budgets</li> <li>▪ Clerk induction and training</li> <li>▪ Terms of Reference for Burial Committee</li> <li>▪ Public Participation policy</li> <li>▪ GDPR &amp; Publication scheme</li> </ul> </li> </ul> <p><b>It was resolved</b> to agree to the recommendations within the Finance &amp; Governance Working Group report provided.</p> <p><b>Bank Account and Payments</b></p> <p>Contact has been made with a business manager at the bank. All former Councillor names that were on record as having access to view the accounts have been removed. Mandate forms have been received for signature by the Chairman and Vice Chairman to give them signatory rights. It was proposed that two further signatories be agreed, and paperwork will be circulated to enable all Councillors access to view the accounts.</p> <p><b>It was resolved</b> that Cllrs. Gorvin and Hann be added as signatories to the bank account. The Clerk will facilitate paperwork for signature in September.</p> <p>Payments totalling £3,936.77 from the Parish Council current account were agreed.</p> <p><b>ACTIONS:</b></p> <ul style="list-style-type: none"> <li>- <i>Publish online adopted documents above</i></li> <li>- <i>Circulate drive map and bank mandate documentation for signature to Councillors</i></li> </ul>	<p style="text-align: center;">SZ</p> <p style="text-align: center;">FGC</p> <p style="text-align: center;">SB</p> <p style="text-align: center;">SZ</p>
<p>22-80</p>	<p><b>STAFF MANAGEMENT</b></p> <p>The former clerk's last day of employment was 12 August and a formal offer of employment has been accepted by Ms Sarah Zagni. The former clerk was legally obliged to return all Parish Council paperwork by 19 August 2021. The quantity and longevity of records received to date is inadequate and a written request for the return of a significant amount of missing data and information has been sent to the former clerk. Advice will be sought as to how best to take</p>	

	<p>further action to protect the financial position of the Council in the event of an inadequate response (or lack of response).</p> <p>References have been received and a formal induction meeting is scheduled for 6 September with the outgoing acting clerks to handover and put in place a training programme. To get to this stage the Staff Management Committee has consulted with CALC and researched required employment policies, prioritised the writing of required policies and reviewed and put in place over a dozen documents/policies which afford the Council legal protection as employers.</p> <p>CALC guidance was followed throughout the recruitment process, advertising the vacancy publicly as appropriate. Five applications were received and reviewed in accordance with policy and three candidates were invited to interview. The interview panel agreed to offer the role to Ms Sarah Zagni, a local constituent with ten years' experience in local authority. Ms Zagni works at the Minack Theatre and runs her own photography business, and the interview panel was impressed with her experience, enthusiasm at interview and the research undertaken by her in advance.</p> <p>Satisfactory references have been received and salary agreed at National Salary Scale SCP25 (£29,557 pro rata). Hours have been set as per the minimum advised by CALC at 32 hours per month (~8 hours per week) with a six-month probation period. The contract commences on 1 September 2021 but given the speed of the recruitment process, the Clerk's induction process will begin on 6 September due to the Clerk having prior commitments at the beginning of the month. The <i>Small Council's Clerk for Cornwall</i> will liaise direct with the Clerk to agree a training package which will include attendance at other Council meetings. Working groups will meet with the Clerk and handover work as appropriate.</p> <p>The Clerk will be tasked with carrying out any necessary employment risk assessments and preparing the Council's Health and Safety Policy for ratification as a matter of urgency. It will be written into the job description that the Clerk will complete real-time timesheet records to allow monitoring of hours and prevent issues arising.</p> <p>In the absence of a training budget <b>it was resolved</b> that the Clerk could enrol on the CALC recommended "<i>Budgeting for Clerks and Staff</i>" course at a cost of £30+VAT as soon as possible.</p> <p>It was proposed that the Staff Management Committee Terms of Reference be amended and adopted to include the following:</p> <ul style="list-style-type: none"> <li>- 16: To manage the working hours and remuneration of the Clerk in accordance with Financial Regulations Clause 7; and</li> <li>- 17: Full Council delegate authority to the Staff Management Committee to approve up to four additional overtime hours per month providing this is fully documented and reported to Full Council on a monthly basis.</li> </ul> <p><b>It was resolved</b> that the proposed amendments above to the Staff Management Committee terms of reference be adopted.</p>	<p>SZ</p> <p>SZ</p> <p>KH</p>
<p>22-81</p>	<p><b>PARISH AMENITIES / LITTER &amp; WASTE</b></p> <p><b>Public Toilets</b></p> <p>Cormac has provided the current unsigned Building Cleaning Service Level Agreement for 1 April 2021 - 31 March 2022 at £9,286.93. <b>It was resolved</b> to agree this and duly signed by the Chairman for return to Cormac by the Clerk.</p>	<p>SZ</p>



	<p><b>Draft Litter &amp; Bins Policy</b></p> <p>Amendments made to the draft Litter &amp; Bins Policy in response to public feedback since the last meeting have been made and were circulated in advance of the meeting. <b>It was resolved</b> to adopt the Litter &amp; Bins policy and publish it.</p> <p>The Working Group met with Richard Haycock and Esther O’Bearagh of ‘Cornwall Recycles’ which is a Cornwall Council scheme that provides waste and recycling community support. The Working Group has written to Rolf Necke, Cornwall Council Waste and Environment Compliance Officer, and will follow up to progress actions.</p> <p><b>Beach Car Park Toilet Facilities Policy &amp; Action Plan</b></p> <p>A draft Public Toilets Management Plan was circulated to all Councillors by the Litter, Waste &amp; Toilets Working Group in advance of the meeting detailing issues regarding the building state, building maintenance and cleaning and the finance and lease arrangements. The report details a number of proposed actions to be taken in response to the issues identified.</p> <p>Cllr. Puddiphatt proposed that emergency action be taken to resolve the situation regarding the water and electricity supply as soon as possible. Cllr. Burt has drawn up plans of the toilet buildings and exploratory conversations have been had with plumber Simon Hollywood to agree repairs, and contractor John Murray regarding required groundworks.</p> <p>It was proposed the following be added to the report:</p> <ul style="list-style-type: none"> <li>- To delegate responsibility to the Clerk and Working Group to commission emergency water and electricity repair works and communicate with Source for Business regarding any outstanding financial liability.</li> <li>- Lease: that Parish Council actively seek an asset transfer of the car park from Cornwall Council to the Parish Council.</li> </ul> <p><b>It was resolved</b> to add the above two actions to the Public Toilets Management Plan and to adopt the Public Toilets Management Plan.</p> <p><b>ACTION:</b></p> <p><i>Two resolved actions to be added to Public Toilets Management Plan and document finalised.</i></p>	<p>SB</p> <p>RP</p>
<p>22-82</p>	<p><b>FOOTPATHS &amp; HIGHWAYS</b></p> <p>A draft <i>Footpaths, Highways &amp; Open Spaces Management Plan</i> was circulated to Councillors in advance of the meeting which includes a proposed action plan.</p> <p>Sennen Parish is not currently receiving grant funding towards the maintenance of gold paths via the Local Maintenance Partnership. Invitations to join the Partnership are usually received by the Clerk in November and applications for the forthcoming year should be made in January 2022 (as well as any application for retrospective funding).</p> <p>It was agreed to add to the draft Management Plan a section acknowledging traffic concerns in Sennen Cove and on the A30 near Costcutter.</p> <p><b>It was resolved</b> to make these additions and publish the updated draft plan for public consultation and feedback to further inform the Management Plan.</p> <p>It was agreed it would be useful upon completion of the consultation and resolution of a footpath cutting plan to publish the paths that are maintained by the Parish Council and a cutting timetable.</p>	<p>NG</p> <p>SB</p>

	<p><b>Wild grazing (Mayon &amp; Escalls)</b></p> <p>Wild ponies will return to Mayon and Escalls this winter and Parish Council will be informed one to two weeks prior to their arrival. It was agreed that the Clerk would inform Parishioners via the website and social media upon confirmation of the date of return of the ponies.</p> <p><b>ACTION:</b></p> <p><i>Respond to constituent that has previously corresponded with the Vice Chair and confirm that their concerns have been raised with and noted by the National Trust, risk assessment checks have been requested and the Parish will be notified upon confirmation of the ponies' scheduled return.</i></p> <p><b>20s Plenty Campaign</b></p> <p><b>It was resolved</b> that Sennen Parish Council formally joins the <i>20 is Plenty</i> campaign and publicises its membership online to constituents.</p> <p><b>ACTION:</b></p> <p><i>Enroll with the '20 is Plenty' campaign and publicise our membership</i></p>	<p>RP</p> <p>SZ</p>
<p>22-83</p>	<p><b>WEBSITE &amp; SOCIAL MEDIA</b></p> <p>A handover meeting will be arranged between the working group and the new Clerk, and website and social media access be provided to the Clerk.</p> <p>The Neighbourhood Development Plan Working Group will provide the Clerk with copy to be posted on a designated Neighbourhood Development Plan website page on the Parish Council Website.</p> <p><b>ACTIONS</b></p> <p><i>Provide website and social media logins to Clerk</i></p> <p><i>Handover meeting between Website &amp; Social Media Working Group and Clerk</i></p> <p><i>NDP Steering Group to provide Clerk with website copy</i></p>	<p>SB</p> <p>MB</p>
<p>22-84</p>	<p><b>REPORTS FROM EXTERNAL MEETINGS &amp; CORRESPONDENCE</b></p> <p><b>Police Liaison Group (19 August 2021)</b></p> <p>Notes of the Police Liaison Group meeting were circulated prior to the meeting. The next meeting is scheduled for 14 October 2021.</p> <p><b>Street Furniture (bench enquiry)</b></p> <p>An email from a member of the public has been received requesting confirmation that the memorial bench placed in Sennen by her family remains in Sennen and requesting clarification whether the family are allowed to arrange for it to receive treatment. The writer also requested that if the bench were ever to be removed, she be contacted so she may arrange collection.</p> <p><b>It was resolved</b> that Acting Clerk Cllr. Shannon would respond and confirm that the bench could be maintained by them, and that they will be informed in the event the bench needed to be removed. Street furniture will be assessed as part of the asset audit by the Finance &amp; Governance Committee in due course.</p>	<p>KS</p>

	<p><b>Community Network Panel</b></p> <p>The next meeting is online and scheduled for 16 September 2021, 6pm. Parking issues in Sennen Cove will be raised at the meeting by Cllr. Shannon and a request for an update on when the traffic calming measures will be put in place in Sennen Cove made.</p> <p><b>Poppies</b> An order for a wreath and the appropriate number of crosses (16) has been made by the Poppy Appeal organiser for the local area.</p> <p><b>MP Derek Thomas</b> has asked that attention be drawn to a number of drop-in surgeries he is holding in the Land’s End area, the first being on September 28th at Sennen Farmer’s Market 10-noon. Three more are scheduled in November at Pendeen, St Buryan and St Just and the advert posted on the Parish noticeboard. The Clerk will be asked to remind constituents via social media nearer the time and the advert will be placed on the Parish website.</p> <p><b>National Association of Local Councils</b> is putting on an Online Event, £30 per person - “Making Rural Housing More Affordable” on 17 November 2021. Cllr. Brown will assess whether it is worth attending.</p> <p><b>Planning Training</b></p> <p>Recordings of planning training are now available via the Clerk who can email Councillors a link to view upon request:</p> <ul style="list-style-type: none"> <li>- National, Local and Neighbourhood Planning Policy (Part 1)</li> <li>- Local Council Planning Induction Training (Part 2)</li> <li>- Local Council Planning Induction Training (Part 3)</li> </ul> <p><b>Community Ownership Fund</b></p> <p>This is a new initiative from the Ministry of Housing Communities and Local Government that aims to enable eligible community groups to bid for up to £250,000 matched funding to help them buy or takeover local community assets at risk. Parish Councils cannot bid but can play a role in working with eligible community groups. The next bidding rounds are December 2021 and May 2022 and subsequent years (first round was 13 August 2021)</p>	<p><b>KS</b></p> <p><b>SZ</b> <b>SB</b></p> <p><b>MB</b></p> <p><b>SZ</b></p>
22-85	<p><b>COUNCILLOR REPORTS</b></p> <p>No further reports.</p>	
22-86	<p><b>ITEMS FOR INCLUSION ON NEXT MONTH’S AGENDA</b></p> <ul style="list-style-type: none"> <li>- Christmas Tree (for outside Sennen school)</li> <li>- Adoption of S137 Policy</li> <li>- Update re Casual Vacancy</li> </ul>	
22-87	<p><b>DATE OF NEXT MEETING</b></p> <p>It was confirmed the next Ordinary Meeting would be Friday 1 October 2021.</p> <p>There being no further business, the Chairman thanked all Councillors present for their time and closed the meeting at 9.15pm.</p>	

Chairman  
1 October 2021